



ELECTRICIAN – JOB DESCRIPTION

General Description

Our Electricians are the on-site point of contact for all electrical matters throughout the duration of the install. At time, they will interact with client personnel and be required to represent the company in a professional manner. At minimum, they should possess an Illinois Electrical License and have at least 3 years' experience in the electrical field. They should also be comfortable working on a roof and in various weather conditions. An electrician may have 1-2 apprentices working underneath them from time-to-time, so well-developed leadership skills are a necessity.

Classification: Exempt

Reports to: Construction Manager

Primary Job Responsibilities

- Must take ownership of field managing installation, from on-site planning, to execution and cleanup
- Coordinate daily field tasks to reach project completion within budget and on schedule
- Perform, lead, and direct the execution of commercial and industrial electrical-related tasks
- Perform on-the-job training to less experienced technicians and installers
- Knowledge base of installing new/retrofit solar and related electrical tasks
- Supervise and conduct the solar installation process as required by the project's scope of work
- Manage and document project progress per company procedures
- Document safety incidents according to company policy
- Communicate as required with the project manager and operations support to provide project status updates
- Open to learning and adopting new methods and/or techniques
- Attend project meetings as necessary
- Interact with client staff as necessary
- Utilize a customer-centered approach in job tasks
- Respond to emails and work-related phone calls
- Build and maintain positive relationships with clients
- Ability to work and travel throughout the Midwest, and potentially further
- Overnight travel to be expected 25-50% of the time
- Arrange travel lodging for install team as necessary



- Prepare and conduct regular performance reviews of employees under your authority and supervision
- Implement and conduct disciplinary action for employees under your authority and supervision
- Ability to not only lead, but to also collaborate in a team setting to meet project objectives
- Self-motivated and know what it means to be accountable
- Must conduct themselves in a professional manner, always do the right thing, and show that you care

Qualifications

- Minimum 2-3 years' experience in electrical work within the commercial and/or industrial sector. Experience in new construction, build out, solar installations, electrical service upgrades, solar controls, and other renewable energy-related electrical work
- Minimum 2-3 years' experience leading a construction team
- Preferred: minimum 1 year experience in a leadership role or related field management position
- Must be a problem-solver, resourceful, and have the ability to adapt quickly to unexpected obstacles
- Must know how to use a multi-meter, install varying sizes of conduit, and possess basic electrical troubleshooting skills
- Excellent communication and written skills
- Understand how to read solar layouts, electrical drawings, and basic wiring schematics
- Familiar with Microsoft Office programs (Word, Excel, Outlook)
- Valid driver's license, clean driving record
- Ability to lift at least 50lbs
- A can-do attitude, overall positive outlook, and a strong desire to grow professionally
- Experience in operating lift equipment such as forklifts, scissor lifts, and/or boom lifts
- A set of well-maintained tools and a fall protection harness
- Possession of an Illinois Electrical License in good standing is the minimum; however, an additional Chicago Electrical License is preferred. The Company is willing to finance the acquisition of the Chicago license, which will need to be pursued ASAP
- Ability to acquire electrical licenses in other states and jurisdictions in which the Company conducts business