



Solar on Schools Grant Application Questionnaire

Name of School and/or School District: _____	Primary Point of Contact: _____
Street Address: _____	Contact's Email Address: _____
City: _____	Contact's Phone Number: _____
Zip Code: _____	Contact's Title or Role: _____

How did you hear about the Solar on Schools grant and/or Initiative?

Name of the school(s) installing solar PV: _____

School Restriction:

At this time, only public WI K-12 schools are eligible for the Solar on Schools grant. Private schools are encouraged to apply to our sister grant, Solar for Good, managed by RENEW Wisconsin. Please confirm that your school is a public WI K-12 schools.

- Yes, we are a public WI K-12 school
- No, but we were instructed to complete this application regardless

Tell us About your School:

Please provide us with a brief introduction to your school/district, including size, how long you've been operating, and any other interesting tidbits of information.

About your Solar on Schools Application:

Tell us what your motivations are for installing a solar PV system and how this aligns with your school's mission, values, and/or operations.

About your School and Solar Array

Describe the project you plan to install. Please include (1) a description of your school, (2) where the solar array will be located (3) the proposed system size (kW AC/DC) of the solar array you plan to install, and (4) what proportion of your electric needs you anticipate the system will offset annually.

Grant Request(s):

Solar on Schools provides grants in the form of panel donations for half the system size, with a maximum donation size of 50kW DC, or 135 370w panels. Additional panels are available for purchase through Speed Solar (speedsolar.net). Profits from purchase of additional modules will be donated to the Couillard Solar Foundation (couillardsolarfoundation.org/).

Panel Donation Request: _____ kW DC/number of panels

System Cost:

Anticipated cost of the project, excluding any grants. Complete one field at minimum.

Total Cost: _____

Cost/watt: _____

Focus on Energy Funds

Have you applied for or received funding from Focus on Energy from this project? If so, indicate the amount of funding and the status of the request.

Project Budget and Fundraising Plan

The Solar on School’s program is designed to help fund projects, not fund them entirely. If you are awarded the grant, there are many ways to leverage a Solar on Schools grant to fund the remaining cost: Will you use (1) funding from an existing budget or capital campaign (2) a public fundraising campaign (3) a bank loan or other financing option or (4) some other arrangement? Describe your plan for funding the balance of the system cost.

About your Solar Installers/Contractors:

Please list the firm(s) you are working with on your installation, including any engineers, consultants, solar contractors, etc. You do not need to list all subcontractors, but please list the primary firms. Please list a point-of-contact at each firm, including a name, email address, and phone number.

Site Assessment and/or Proposal:

Please attach a copy of your solar site assessment and/or proposal from your solar company. This information will only be used for internal purposes and will not be shared with any outside party without consent from participating schools. The purpose of collecting these documents is to establish the dedication of your school to completing a solar PV project as well as to confirm that you are beyond the initial planning phase. No other documents are required, but we encourage submitting any additional supporting documents which demonstrate your willingness and ability to commit to your solar project.

Document Use Permissions:

For each submitted document (i.e. site assessment, financial feasibility report, RFP), please indicate if you grant the Solar on Schools initiative permission to use it as a resource in our PV Development for WI K-12 Schools resource center. The intent is to help other WI schools learn about the solar development process from their peers that have already gone through the process.

Your School’s Electric Utility Service Provider: _____

Publicity and Education

One goal of Solar on Schools is to use schools that receive grants as models to educate and inspire more schools to pursue solar energy systems of their own. There are several ways your school could use the visibility of your project to educate your community, students, and/or the public about the benefits of solar, including hosting a dedication ceremony, leading a solar workshop, inviting local officials for a tour, creating case studies, formulating renewable energy classroom material, and more. Please describe your plan for educating your community about solar energy.

Timeline and Path to Success

Describe your project’s timeline. How do you plan to ensure that the solar project is completed and installed within 12 months? What obstacles or challenges do you anticipate that could get in the way of completing this project in that time frame? How will you overcome them?

Anything Else?

Please use this space to explain anything else you think we should know about your school or your project. Please be sure to review the draft MOU that grantees would sign upon accepting a grant. Please email a copy of your solar site assessment and/or proposal to amandas@midwestrenew.org.

Check the boxes below to confirm you have completed these steps:

- We reviewed the Solar on Schools [Memorandum of Understanding](#) (MOU) template to be signed if awarded. (Solar on Schools will draft a formal MOU should your project be selected for a grant)
- We sent Solar on Schools a copy of the solar site assessment and/or proposal from our solar company.
- We understand that freight costs are not covered in the grant and are to be arranged by grantee and their installer. (Alternatively, modules can be collected and loaded free of charge from the [Couillard Solar Foundation](#) warehouse in Deerfield, Wisconsin.)
- We understand that, if desired, additional modules can be purchased through [Speed Solar](#)
- We are authorized by an officer of the organization to apply for and receive this grant.
- We understand that as part of receiving this grant, we will be expected to submit a case study documenting the solar project that will be used as promotional and educational material for the Solar on Schools program.